

Your way of work decides how Commoda will look like!

benefits:

- Company overview
- Rapid information retrieval
- Always up-to-date
- Integration of accounting standards and models
- Simple
- One time investment
- Grows with the company
- Everywhere accessible
- Modular
- No license
- Integrated solutions



*The key of any relations is to make appointments and.....
Keep them*

Do you also have these problems?

Do you also have the feeling that the information you get from your systems is not always what you have wanted? That the automation project does not provide everything what is promised? But you don't want to do expensive investments to replace existing systems?

Perhaps an introduction with Commoda is exactly what you need. This management system optimises the performances from your current systems against minimum costs.

Does this sound familiar to you?

Information	Finances can show you the harsh figures, but how are they related to your projects? Which production orders have been carried out in the last half year for that customer? And moreover, what are the results on subsequent calculation?
Contacts	Would you like to get a simple list of all contacts, with phone numbers and e-mail addresses, which you have been doing business with lately? And even better send them all a mail with one press of a button, without starting another application.
Internal Communication	How easy would it be if you can give your employees access to that information that is useful for them? For example: that they easily can see how much free days they still have without disturbing the administration.
Sales	Do you have to search to retrieve those letters you from your best customers? Or do you wonder yourself sometimes if you have the last version of a tender?
Production	Would you also like to recognise the recent developments from production, such as the temperature in your cold store or the jamming behaviour of your machine park? It would be helpful if you could get a graph to see over the previous week, month or year. Or to compare them with other periods.
Computers	Does your company has a multiplicity of several applications? And do you always have to ask someone how to get the right information? Or do you not even get the information you requested? Wouldn't you rather have a system with which your employees can have independently all information.
Costs	Are the costs you are making with system management upsetting you? How much time and energy does it costs your firm to keep those different applications, on several departments, all in air?
HSE (Health, Safety & Environment)	Do you have to put an effort to retrieve manually registered documents/forms rapidly? And do you find the recording of this labour-intensive? Wouldn't you like to get all obligatory recordings with one press of a button?

Commoda

With Commoda you join data systems which you already have in your company and convert the data into information and knowledge. Only the information that is necessary for the user to do his daily work will be visible: the director or the manager will see the management information; the project leader will see the status of all projects; the production man or service provider will only see its projects or production status; and the salesman his customers and leads. You can make your own Commoda.

For who?

Commoda pre-eminently is suited for providers of services with 15 or more employees.

Management Information

Based on your need for information we make an inventory, which management / corporate information you'd like to have. This depends on your products and/or services you provide and how you provide them.

By using Performance indicators you get a daily check-up on the current events in your company. This gives you the opportunity to react on time, for example: Financial indicators, production figures, current events on projects, absence through illness, outstanding tenders. In short all important information clarified on one screen.

Of course there is also the possibility with this to use the method of the IND model and/or a balanced scorecard model. This will give a graphical report of the results



Customers and Contacts

Leads, sales opportunities and tenders can be registered. You will never miss a lead or an opportunity. You are able to request a list of outstanding tenders. At the same time it is possible to retrieve a scorings percentage of a tender (by category) or the total of requested tenders (by customer). And all this with up-to-date information!

Telephone exchange

The moment this application is attached to your telephone exchange, you will automatically get a form on your screen, by which the contact information is already completed, when you give someone of receive a phone call. This form will give you the opportunity to connect notes to a telephone conversation. This makes it a lot easier to register the conversations. Appointments you make with customers and register are automatically generated in your agenda.

Since your customer file is already known within Commoda, there is a possibility to send a (news) letter to your customers/contacts. This could be based on different categories and sectors be personalized. Customers or contacts are able to sign out for a newsletter, without labour-intensive proceedings.

Project management

Planning of current accounts, insight in available capacity, productivity and efficiency guarding are essential for your organisation. Commoda gives you the functionality to manage these things simple, and so user-friendly.

Billing of worked hours and fixed price billing is also available in Commoda. If the customer wishes, we could also attach a billing module to your already implemented bookkeeping software, so you don't have any double registrations.

Once you have planned your activities, you don't want to forget them. Commoda gives you an automatic message on your screen the day the activity is planned. So you will never forget an appointment or activity.

Quality management

By registering certain processes in your organisation and building quality indicators, will give you the change to improve the quality of your services and products and increase customer satisfaction. Commoda is prepared to this and makes it possible to use the entire HSE system:

ISO 9001:2000 (Quality)

ISO 14001:2004 (Environment)

OHSAS 18001:1999 (Safety)

All obligated registrations according to these norms are possible in Commoda:

Clear and easy. The auditor will praise you.

If a customer has a remark, you can register it as a complaint. This gives the employees and the organisation a conscious idea of the quality of the work and the contact with clients. Your organisation will learn from this and can make sure that by an adequate reaction that problems won't escalate.

Document management

In Commoda you have the possibility to manage documents. Unambiguous and clarifying.

Version management can be controlled manually or automatically. It's registered who changes a document and when it has been changed.

A familiar situation: You know you have made a document, but you don't know where you put it. Because Commoda saves all document on a central place, searching for documents is a lot easier.

Documenten linking

Of course you can link documents to sales opportunities, projects, customers and internal departments. Because of the templates you can use in Commoda it is possible to automatically generate outgoing documents. This makes it quite simple to make a letter, mail, fax, tender or order confirmation. Besides that this standardisation gives your organisation a time advantage, this gives you a better quality which will result in a higher customer satisfaction. Incoming correspondence can be scanned, just like incoming e-mail and linked to a client file.

The possibility for a central dossier management, with access in part maintained by your clients is also there. All this can be done through the internet, no matter where your employees or visitors are. But of course with the newest and

best security techniques.

Service Portal

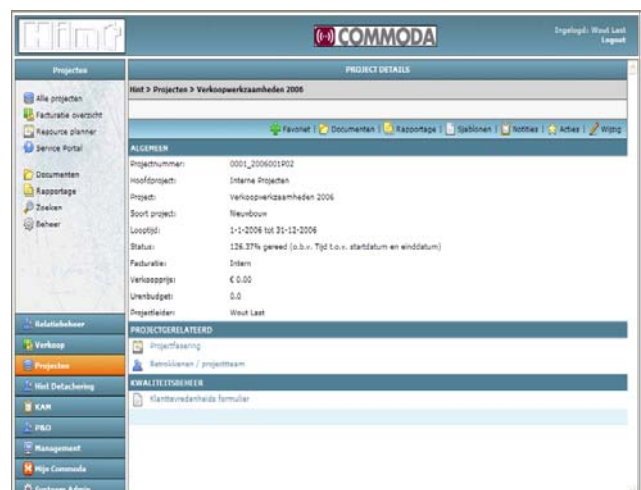
Commoda has the possibility of a service portal to expand your services towards your customers. On this portal you can save important information like (project) documents, etc. You decide what is available for your customers and as much as important what is not.

Your customers can log in on the service portal. But they can only see the information and documents which are applying to them. The service portal also gives the change to ask questions, make a remark, complaint, or to report an error.

Adjust to your needs

Commoda is a simple solution in which your situation sets the standard.

The knowledge and experience we have from projects from the past gives us the ability to direct our customers in the best way. And streamline and support the processes in a way that it will be less labour-intensive and gives better insights. Would you like to use one of the quality systems or performance systems, but you don't have any experience with it? No problem, Hint has the right expertise. There is also the possibility to use one or a few modules, so you don't have to buy the entire solution.



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Who is Hint

Hint is an automation specialist who uses internet technologies for use-friendly applications and access to existing databases, servers and software systems.

By browser getting information

Hint makes information of the data which will be collected routine in every company. Hint's software visualises this info in HTML format, so every employee can watch this by a simple browser. The browser information can also be added and shared.

A modular and flexible solution

To keep investments low as possible we created standards to keep modules for the most of functions which have been devised simply to adapt to your own situation. HTML is an open standard, so our automation department can undertake the desired support or acquired characteristics.

The power of good design

By our own design department, Hint ensures the publication of your information in accordance with your house style comes about:

- attractively
- looks
- user-friendly

Complexes and insipid pages belong therefore to the past. It must be pleasant to browse its own information.

Experience and satisfied costumers

Hint has a long experience in the integration of systems, from production automation to Enterprise Resource planning (ERP) and Customer Relations management (CRM) systems. Because of our experience we can take any challenge.

Our approach

First customer contact:

1. Aim description
2. System analysis and proposal
3. Application design
4. Function specifications and data models
5. Infrastructure-concepts and security
6. Hard- and software engineering
7. Development en realisation software and system implementation
8. Software delivery
9. Hardware
10. Infrastructure of service
11. Installation
12. Test
13. Writing of documentation
14. Maintenance and support on distance by Remote Access Service (RAS) and Virtual Private Networks (VPN)
15. Audits, reviews (post implementation)
16. Look after for courses and trainings

Interested?

If you would like to know if Commoda is the right solution for you, please don't hesitate to contact us:

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Talk to Hint!

- Cost savings
- Increasing labour efficiency
- Customer satisfaction